

Application for Nonresident Status for Whiting School of Engineering PhD Students

Student's Hopkins ID #: _____ Department: _____

Name: _____
(Last) (First)

JHU E-mail address: _____ Advisor: _____

Section 1: To be completed by the Graduate Student:

There are three categories of Nonresident Status for WSE PhD students. Please read all eligibility requirements carefully before selecting the appropriate requested status. (Select only one of the three selections below):

Nonresident PhD: Dissertation Completion

- (1) To qualify for this status:
 - There can be no outstanding coursework and any exams (such as departmental qualifying exams and non-final Graduate Board Oral exams (where applicable)) must have been completed.
 - The PhD student must be very close to their dissertation defense and needs to leave campus to start employment elsewhere. They will be finishing up their writing while away.
 - **There must be a scheduled defense. Please enter the date of defense here:** _____.
- (2) Please note that this NR PhD: Dissertation Completion status is only for one semester, two semesters may be allowed only by special extension approval.
- (3) In this status, the NR PhD: Dissertation Completion student is responsible for the NR tuition and health insurance costs and receives no stipend.
- (4) In this status, the NR PhD: Dissertation Completion student cannot be employed on campus. At any time verification may be required.

Nonresident PhD: Study Away

- (1) To qualify for this status:
 - The PhD student must be in good academic standing and have passed any preliminary qualifying exams in order to qualify for this status.
 - The PhD Student (with or without their advisor) has the opportunity to be actively engaged in PhD work but at a non-JHU facility.
- (2) In this status, the NR PhD: Study Away student remains fully supported by PI/department/host facility (NR tuition, stipend and health insurance premium payment are provided for the student).

Nonresident PhD: Internship/Co-Op

- (1) To qualify for this status:
 - There can be no outstanding coursework and any exams (such as departmental qualifying exams and non-final Graduate Board Oral exams (where applicable)) must have been completed.
 - The PhD Student voluntarily is asking to take time to pursue opportunities that may only be tangentially relevant to their degree. The expectation is that they will return to campus in a residential capacity to complete their degree.
- (2) Please note that this NR PhD: Internship/Co-Op status is only for one academic year, two years may be allowed only by extension approval.
- (3) In this status, the NR PhD: Internship/Co-Op student is responsible for the NR tuition and health insurance costs and receives no stipend. In the case of a very rare internal to JH internship opportunity, remaining on student employment will be handled on a case by case basis.

I am requesting Nonresident Status from the start of the _____ semester through the end of the _____ semester.

I have included my mandatory letter (1-2 paragraphs) detailing my current status towards completing my dissertation and the goals I expect to accomplish while on Nonresident Status.

I have included my advisor's mandatory written letter of support (1-2 paragraphs) detailing my current status towards completing my dissertation, and exact date of defense (if selecting Dissertation Completion above)

PhD Student's Signature _____ **Date** _____

Note that NR students are autoenrolled in the student health plan but can waive if eligible.

Section 2: To be completed by the Graduate Student's Department and OIS (if applicable)

Recommended By _____ Date _____
Department Chair

Recommended By _____ Date _____
Office of International Services (if applicable)¹

After securing all required signatures above, please submit form and supporting materials to your primary department's Academic Staff

Section 3: to be completed by the Office of Academic Affairs

Approved By _____ Date _____